

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

June 30, 2014

Selectmen Present: Chair Abigail Arnold, Betsy Hardwick, and Scott Carbee

Staff Present: Town Administrator Michael Branley

Also present: Ben & Robyn Haubrich, Jan Hicks, Betty Behrsing, Polly Freese, Tom Anderson,
Judi Miller and John Arnold

CALL TO ORDER: Abigail called the meeting to order at 6:30 p.m.

Items to Sign

1. Payables Manifest for 6/30/2014
2. Payroll Manifest for 6/30/2014
3. Timber grading chart for Map 6 Lot 59 – the Board agreed not to grade it until they could review the access to the location
4. Timber tax warrant for Map 6 Lot 73
5. Purchasing policy approved at the last meeting

New Business

1. Personnel policy changes the Board discussed during the budget process regarding pro-rated paid time off for permanent part-time employees working 18 hours per week or more. Abigail suggested a clarification regarding wording on the holiday section.

MOTION: Scott made a motion to adopt the personnel policy as amended. Seconded by Betsy. All in favor.

2. Mike said we have passed the 3 year timeframe on the tax deeded lot on East Road and could now market the property for sale if the Board wanted to. There was a discussion regarding selling conditions. The Board agreed to each look at the property and have St. Jean's look at the property and suggest a reserve amount. Mike said St. Jean looked at 228 Wilson Hill Road and suggested a reserve amount of \$25,000. Mike asked if the reserve sounded ok and the Board agreed it did.
3. Mike said we received a call from a political group asking to use space for a meeting. Mike asked if we are renting the Town Hall and if so what are the parameters of doing so.

The Board discussed rental charges and agreed to charge \$50 for the meeting, \$100 cleaning deposit, and proof of insurance.

4. Mike said Jim Garvin offered to help get the Town Hall on the National Register. Abigail said she would like to have more information before making a decision.

Correspondence

1. Copy of the Scoby Bridge dredge and fill permit completed by Meridian Land Services.
2. Press release announcing that tax cards are now available online.
3. Bank reconciliation for April.
4. Budget report through May 31 – Abigail stated we are running slightly favorable compared to the budget and last year.
5. Final report from James Garvin called Character-Defining Features.
6. Letter of resignation from Charles Blattman from the Waste Disposal Committee.
7. Weekly administrative update June 27.
8. Follow-up from NRRA about the closure of the facility that takes our aluminum.
9. Email from Abby Dawson resigning from the Budget Advisory Committee.
10. Email from Stewart Brock expressing interest in serving on the Budget Advisory Committee.
11. Email from Rich Niles who lives in New Boston near Scoby Pond requesting permission to use the Town beach in exchange for providing services to the Town. The Board agreed that although the offer was very nice, it would not be a good idea to allow non-residents to use the Town beach because of limited parking and the size of the beach.
12. Memo from NHMA regarding 2015-2016 Legislative Policy Process.

New Business (continued)

5. Abigail stated we have received proposals for the painting of the front of the Town Hall and the Fire Station from four companies with one submitting a significantly low price. The proposals are as follows:

Fire Station

CK Landmark Construction Corp:	\$5,850
Norman Mercier Painting:	\$15,700
Target New England:	\$18,775

Town Hall

CK Landmark Construction Corp:	\$4,150
Skyline Engineers Co:	\$5,200
Target New England:	\$11,760
Norman Mercier Painting:	\$12,750

Mike said he checked references but would like to speak to the Fire Chief before making a decision. The Board had a discussion regarding the proposals. The Board agreed to wait until the next meeting to make a decision.

Liaison Reports

1. Abigail stated the scenic road on 2nd NH Turnpike S. will continue Tuesday night at 6:30 p.m. starting at the post office.

Old Business

1. Abigail reminded everyone the Board would not be meeting next Monday July 7.
2. Mike stated he was going to post the two new committee openings and repost the opening we are still waiting on. The Board agreed.
3. Betsy reported on some of her findings regarding highway safety committees, where most towns have a combination of department heads and citizens. The Board discussed the possibility of revising our highway safety committee along these lines and agreed not to post additional openings for the committee at this time.

Approval of Minutes

The Board approved the following minutes as amended:
June 9, 2014

Ben Haubrich asked if the state had consulted with the town regarding the new street signs on the state routes and the Board informed him that they had not.

Polly made a clarification regarding which trees were still being discussed for the scenic road hearing.

MOTION: Betsy made a motion to enter nonpublic session seconded by Scott pursuant to RSA 91-A:3, II (a) personnel.

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 7:19 p.m.

At 7:45 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

MOTION: Betsy made a motion to enter nonpublic session seconded by Scott pursuant to RSA 91-A:3, II (d) real estate.

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The Board entered nonpublic session at 7:45 p.m.

At 7:55 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would render a proposed action ineffective until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

NEXT BOARD OF SELECTMEN MEETING: July 14, 2014 at 6:30 p.m.

ADJOURNMENT: Abigail adjourned the meeting at 7:56 p.m.

Respectfully Submitted by Wendy Brien-Baker

Approved on July 28, 2014

Board of Selectmen Chair Abigail Arnold

Selectman Scott S. Carbee

Selectperson Betsy Hardwick